



EDMUND G. BROWN JR.  
GOVERNOR

STATE OF CALIFORNIA  
GOVERNOR'S OFFICE *of* PLANNING AND RESEARCH



KEN ALEX  
DIRECTOR

**Summer 2018 Internship, Governor's Office of Planning and Research (OPR) & the Strategic Growth Council (SGC)**

**About OPR:** OPR constitutes the comprehensive state planning agency responsible for formulating long-range goals and policies for land use, climate change, population growth, urban expansion, development, military affairs, and the California Environmental Quality Act, among others. SGC, housed within OPR, is tasked with increasing the availability of affordable housing, promoting public health, improving transportation, encouraging infill development, improving air and water quality, protecting natural resources, revitalizing community and urban centers, and various other policy issues.

**About the Internship:** OPR is looking for interns for summer 2018. Interns will work closely with OPR and SGC staff on a variety of projects related to land use, transportation, and the environment. Interns will have a hands-on opportunity to learn more about state government and policy development and will gain valuable skills and experience in policy research, land use planning, local government outreach, state interagency coordination, and more.

**Example Intern Projects:**

- Under2 Coalition: The intern may carry out data analysis for policy solutions for a global climate coalition of over 200 governments and 40 countries. The intern may also assist with planning the 2018 Global Climate Action Summit.
- Human and Climate Health: The intern may provide a comprehensive outlook on recovering food waste to address food security and reduce methane emissions, and create literature for public stakeholders about the food recovery process.
- Military Affairs: The intern may assist OPR's Military Affairs Team with research and policy development in the fields of national security, transportation, energy, water, and economic development.
- Affordable Housing and Sustainable Communities (AHSC): The intern may develop a community curriculum for the AHSC program to teach local residents around the State about planning, transit, and housing.
- Integrated Regional Conservation and Development Program: The intern may develop individual species and ecosystem distribution maps, assign conservation value to these maps, and aggregate all the information for an ecoregion using GIS.
- Autonomous Vehicles: The intern may organize working groups, plan events, and catalog relevant studies, models, and news around autonomous vehicles.
- California Environmental Quality Act: The intern may participate in reviewing and processing environmental impact reports.
- Others: Intern projects to an extent can be tailored to the intern's specific areas of interest.

**General Qualifications:** Ideal candidates are self-driven and independently motivated; can effectively manage multiple projects and successfully meet deadlines; can be flexible in a dynamic, fast-paced work environment; have strong communication, written, analytical, and administrative skills; and have an interest in land use planning and environmental policy. Applicants must have a minimum 3.0 GPA. **Bonus Skills:** GIS, modeling, or mapping tools; legal or legislative analysis; graphic design, web design, or multimedia skills.

**Logistics:** Interns are expected to work 40 hours a week. The start and end dates of the internship are flexible, but we require a minimum of 10 weeks. OPR can work with the intern and their college or university to help them receive school credit for the internship. OPR will not be able to provide financial compensation, but discounted public transportation passes may be purchased through OPR.

**How to Apply:** Please send a detailed cover letter and resume to [Trelynd.Bowles@opr.ca.gov](mailto:Trelynd.Bowles@opr.ca.gov) and [Douglas.Burt@sgc.ca.gov](mailto:Douglas.Burt@sgc.ca.gov). Qualified applicants will be invited for an interview. No applications will be accepted after February 28, 2018.