**Position Title Orientation Adventure (OA) Trip Leader**

**Dates of Commitment** April 21, 2018:10am-5pm *All OA Trip Leader Spring Training*

April 28-29, 2018: 8am-5pm *Wilderness First Aid (backcountry trip leaders only)*

August 20, 2018: 9am-5pm *On-campus move-in day for all OA Trip Leaders*

August 21, 2018: 8am-12pm *CPR & First Aid Training (select frontcountry & local trip leaders only)*

August 21, 2018: 1:30pm-6pm *New OA Trip Leader Fall Training*

August 22-24, 2018: 8am-6pm *All OA Trip Leader Fall Training*

August 25-September 3, 2018 *OA Trip Leader Responsibilities*

**Locations** Pitzer College & OA Trip Site

**Direct Supervisor** Alayna Session-Goins, Director of Student Activities & Orientation

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**Position Overview:**

This volunteer, leadership position is an essential component of the New Student Orientation (NSO) program at Pitzer. OA Trip Leaders play an active role supporting new students in their transition to Pitzer, assisting with the implementation of the NSO program and providing a perspective on college life at Pitzer centered on the Pitzer core values. OA Trip Leaders get to spend four days leading off-campus excursions in the greater Southern California area, with 10-14 new students, with the goal of fostering the development of meaningful relationships between new and returning students.

**Essential Functions:**

* Help the OA Coordinators set the vision for the trip activities and logistics
* Assist with new student move-in day
* Facilitate pre-trip meetings and tasks in advance of the OA trip departures
* Build relationships and provide support to OA participants
* As a team, use each OA Trip Leader’s individual strengths and training to successfully execute an OA trip
* Facilitate a safe, welcoming and enjoyable experience for OA participants
* Appropriately represent Pitzer and the Office of Student Affairs, while providing a student perspective on college life
* Assist with OA trip wrap-up including: reconciling trip finances and cleaning and inventorying gear
* Help facilitate orientation session debriefs about campus life for new students and encouraging participant feedback

**Required Knowledge, Skills and Abilities:**

* The OA Trip Leader position is open to all Pitzer students in good social and academic standing. The ideal candidate will possess an enthusiastic interest in the new student transition and the orientation experience, be well acquainted with academic and co-curricular life, communicate effectively with their peers and aspire to become a strong leader.
* OA Trip Leaders are student leaders for Pitzer College. They must abide by and uphold all Pitzer’s policies, protocols and procedures. OA Trip Leaders may be involved in difficult situations throughout the course of this position. You are expected to provide support where appropriate, ask for guidance when needed, and connect to resources.