



Student Accounts
1050 North Mills Avenue
Claremont, CA 91711-6101
909.621.8191
Fax: 909.607.8862
student_accounts@pitzer.edu

Credit Balance Refund Request Form

Refunds on a student account can only be made if the account has an actual credit balance. Refunds will not be issued on credits created by "Expected Financial Assistance" (undisbursed financial aid). A credit balance resulting from the disbursement of a PLUS loan must be refunded to the parent, unless the parent gives written permission for the credit balance to be refunded to the student. Please allow 7 to 14 days for processing.

Student Name: _____

ID#: _____

Please Make My Refund Payable To:

Student **or** Name: _____

I Enrolled in Direct Deposit Refund Through My CASHNet portal: YES / NO

Complete Address Section ONLY If Requesting A Check:

Campus Mailbox **or** Address: _____

Box # _____

Amount Requested:

Full Available Amount **or** \$ _____ (Not to exceed actual credit balance)

Statement: To the best of my knowledge, all charges and fees due to the College have been paid in full. I understand that changes and adjustments to my financial aid award and my student account may occur. I understand that if my financial aid credits previously posted are reduced or removed, I may owe the College even after I have received the Credit Balance Refund. I also understand that all adjustments will appear on my student account statement and that if any valid adjustment creates an amount due to the College, subsequent to this refund, it is expected to be paid by the due date on the statement.

I certify that I have read, understand and agree with the above statement.

Student Signature: _____

Date: _____

Completed forms must be submitted to the Student Accounts Office in McConnell Center 320 or via email to Student_Accts@pitzer.edu. A new form must be completed each time a refund is requested.

If you have additional questions, please contact our office at 909.621.8191.