



Staff Council Meeting
February 16, 2023 | 9:00 a.m.
via Zoom

Attendees: ~~Melissa Burrows~~, Jessica Carter, Chris Castaneda, ~~Sabrina Castro~~, ~~Linda DeChaine~~, Jessica Chairez, Erin Griffin, ~~Jill Hawthorne~~, Cristal Hernandez, ~~Lexi Lai~~, Tasmia Moosani, ~~Carlos Ortega~~, Erika Quinonez, Todd Sasaki, Alayna Session-Goins, Amanda Sun

I. Announcements

- a. Founders Day
 - i. Encourage all staff to attend
- b. Covid taskforce met
 - i. How to share data and current dashboard concerns
 - ii. Current assessments around Covid operations
- c. Senior Director for the Office of Discrimination, Harassment and Sexual Misconduct & Title IX Coordination Final Candidates
 - i. HR invited Staff Council to attend final interviews
- d. Staff Social Committee
 - i. Planning for award luncheon
- e. IT update
 - i. Papercut implementation
- f. Secretary role for Staff Council
 - i. In need of a staff council member to complete term for on-leave Secretary

II. Agenda Items

- a. Update on Work Plan from HR
 - i. Topics to review
 - 1. Work policy plan
 - 2. Accessibility to contact individuals in-office and remote
- b. All-Staff Meeting
 - i. Postponed from Fall 2022
 - ii. Updates from Presidential Convenings
 - iii. Staff council role
 - iv. Subcommittee to coordinate with OoP and Cabinet for programming and date

- c. Staff Council Progress Updates
 - i. Provide presentation updates from subcommittee goals and planning
 - ii. Once a semester and during summer
- d. Submission Box
 - i. SC chair and vice chair met with HR to discuss suggestion box submissions
- e. Subcommittee breakout sessions

|| Respectfully submitted by Sabrina Castro ||