

Pitzer College
Biweekly Payroll Schedule
2021

Payroll Work Week: Saturday - Friday				Deadline for Timesheets Submission (Students and Staff)	Supervisor Approvals Due by:	Data Entry (New hires, changes, etc.) close by:	Payroll Settlement
Payroll #	Begin:	End:	Pay Date:	5:00 PM	10AM	Noon	Date:
HA1	12/19/20	01/01/21	01/08/21	01/01/21	01/03/22	12/31/21	01/06/21
HB1	01/02/21	01/15/21	01/22/21*	01/15/21	01/15/21	01/14/21	01/20/21
HC1	01/16/21	01/29/21	02/05/21	01/29/21	02/01/21	01/29/21	02/03/21
HD1	01/30/21	02/12/21	02/19/21	02/12/21	02/15/21	02/12/21	02/17/21
HE1	02/13/21	02/26/21	03/05/21	02/26/21	03/01/21	02/26/21	03/03/21
HF1	02/27/21	03/12/21	03/19/21	03/12/21	03/15/21	03/12/21	03/17/21
HG1	03/13/21	03/26/21	04/02/21*	03/25/21	03/29/21	03/25/21	03/31/21
HH1	03/27/21	04/09/21	04/16/21	04/09/21	04/12/21	04/09/21	04/14/21
HI1	04/10/21	04/23/21	04/30/21	04/23/21	04/26/21	04/23/21	04/28/21
HJ1	04/24/21	05/07/21	05/14/21	05/07/21	05/10/21	05/07/21	05/12/21
HK1	05/08/21	05/21/21	05/28/21	05/21/21	05/24/21	05/20/21	05/26/21
HL1	05/22/21	06/04/21	06/11/21	06/04/21	06/07/21	06/04/21	06/09/21
HM1	06/05/21	06/18/21	06/25/21	06/18/21	06/21/21	06/18/21	06/23/21
HN1	06/19/21	07/02/21	07/09/21*	07/01/21	07/02/20	07/01/21	07/07/21
HO1	07/03/21	07/16/21	07/23/21	07/16/21	07/19/21	07/16/21	07/21/21
HP1	07/17/21	07/30/21	08/06/21	07/30/21	08/02/21	07/30/21	08/04/21
HQ1	07/31/21	08/13/21	08/20/21	08/13/21	08/16/21	08/13/21	08/18/21
HR1	08/14/21	08/27/21	09/03/21	08/27/21	08/30/21	08/27/21	09/01/21
HS1	08/28/21	09/10/21	09/17/21	09/10/21	09/13/21	09/10/21	09/15/21
HT1	09/11/21	09/24/21	10/01/21	09/24/21	09/27/21	09/24/21	09/29/21
HU1	09/25/21	10/08/21	10/15/21	10/08/21	10/11/21	10/08/21	10/13/21
HV1	10/09/21	10/22/21	10/29/21	10/22/21	10/25/21	10/22/21	10/27/21
HW1	10/23/21	11/05/21	11/12/21	11/05/21	11/08/21	11/05/21	11/10/21
HX1	11/06/21	11/19/21	11/24/21*	11/18/21	11/19/21	11/19/21	11/24/21
HY1	11/20/21	12/03/21	12/10/21	12/03/21	12/06/21	12/03/21	12/08/21
HZ1	12/04/21	12/17/21	12/23/21*	12/16/20	12/17/20	12/16/20	12/21/21
HA2	12/18/21	12/31/21	01/07/22	12/31/21	01/03/22	12/31/21	01/04/22

EE Timecard due by noon--Timecard approval due by EC

EE Timecard due by EOB on 3/25, approval due followin

EE Timecard due by EOB, 7/1--Timecard approval due Fr

EE Timecard due by EOB, 11/18--Timecard approval due

EE Timecard due by EOB, 12/16--Timecard approval due

* Denotes Early Closing

Pitzer Holidays

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| 1. New Year's Day | 1/1/2021 |
| 2. Martin Luther King, Jr. Day | 1/18/2021 |
| 3. Cesar Chavez Day | 3/26/2021 |
| 4. Memorial Day | 5/31/2021 |
| 5. Juneteenth | 6/18/2021 |
| 6. Independence Day (Observed) | 7/5/2021 |
| 7. Labor Day | 9/6/2021 |
| 8. Thanksgiving Day | 11/25/2021 |
| 9. Friday following Thanksgiving | 11/26/2021 |
| 10. Christmas Eve | 12/24/2021 |
| 11. Christmas Day (Observed) | 12/27/2021 |
| 11. Winter Break | 12/28/2021 |
| 12. Winter Break | 12/29/2021 |
| 13. Winter Break | 12/30/2021 |
| 14. Winter Break | 12/31/2021 |
| 1. New Year's Day | 1/1/2022 |

Preliminary schedule--subject to change

