

# Rights & Responsibilities

2019-2020

\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
Student ID (if known)

This form outlines your rights and responsibilities as a financial aid recipient. By **initialing each statement and signing** this form, you acknowledge that you understand your rights and responsibilities as outlined below.

Your initials and signature must be handwritten. Typed initials or check marks will not be accepted

## 1. Rights - You have the right to:

\_\_\_\_\_ Information about the types of aid available to you, eligibility requirements and deadline requirements.

\_\_\_\_\_ Know what portion of your financial aid must be repaid and what portion is grant or scholarship assistance.

\_\_\_\_\_ Privacy. All records and data submitted with your application for financial aid are confidential and subject to legal requirements concerning disclosure of such information.

\_\_\_\_\_ Appeal based on special circumstances any financial aid funding that do not fall under the jurisdiction of federal or state regulations.

## 2. Responsibilities - You have the responsibility to:

\_\_\_\_\_ Read and understand all forms you are required to sign. You should keep copies of all forms for your records.

\_\_\_\_\_ Read and understand the information contained in the Pitzer College Financial Aid Student Guide, which is available online at the start of the semester.

\_\_\_\_\_ Understand the application process and reapply for financial aid on-time *each year* that you require assistance.

\_\_\_\_\_ Complete all paperwork, for loans or employment you accept, by published deadlines.

\_\_\_\_\_ Report all new or increased resources, such as outside scholarships, grants, tuition benefits or VA benefits to the Office of Financial Aid. These resources may impact your financial aid package.

\_\_\_\_\_ Meet Satisfactory Academic Progress in order to maintain eligibility for federal, state and institutional funds.

\_\_\_\_\_ Complete Entrance Counseling & Master Promissory Note before borrowing a student loan for the first time.

\_\_\_\_\_ Complete an Exit Interview before graduating, leaving, transferring or withdrawing from Pitzer.

\_\_\_\_\_ Notify the Office of Financial Aid and your student loan servicer (if you borrow) of any name change, change of address, graduation, transfer, withdrawal or other change in enrollment status.

\_\_\_\_\_ Manage your work schedule and monitor your earnings to ensure you do not earn more than your work-study allotment.

\_\_\_\_\_ Repay student loans you borrowed.

\_\_\_\_\_ Provide truthful and correct information. If funds are advanced on falsified data, you will be obligated to repay all money received and may be subject to criminal prosecution.

## 3. Certification

I certify that the information reported on this form and all supporting documentation is true and accurate to the best of my knowledge. I understand that false statements or misrepresentations will be cause for denial, reduction, withdrawal and/or repayment of financial aid.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date