## **Summer Session Registration Instructions**

- 1. Sign into your Pitzer MyCampus2 Portal using the login credentials you were provided by the office of Student Accounts
- 2. Select the Registration tab.

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Student Services	FINAID	CASHNEL	Registration	Degree Audit	Course Schedule	Feedback

3. Update the Term to SU Z1 2025 to review your registration for the summer session. You should see the courses that you selected from the Visitor registration sheet listed under Your Schedule (Registered).

ident Registration is ope	n from 11/12 to 05/07.	
	Term: Registration Inforr Enrolled Credits: You a Registration Status: Registration Time: Advisor Clearance to Register: Advisors: Holds:	SP 2025   SP 2025   SP P1 2025   SP P2 2025   SU Z1 2025   FA 2024   FA F1 2024   FA F2 2024   SP P1 2024   SP P1 2024   SP P2 2024   SU Z1 2024   SP P2 2024   SU Z1 2024   FA 2023   FA F1 2023
Title:	Begins With	FA F2 2023 SP 2023
Course Code:	Begins With	SP P1 2023

4. To review the courses being offered in summer, select the Search button at the bottom of the Registration Screen. Be sure that the term is updated to SU Z1 2025.

Title:	Begins With	Ŷ
Course Code:	Begins With	~
Term:	SU Z1 2025	~
Course Area:	All	¥
	Search More Search Options	

5. If you would like to ADD an additional course to your schedule, check the box next to the course you would like to add and then select the Add Courses button at the bottom of the page. As a reminder, students may only register for up to two summer courses.

2	SPAN033 PZ-	Intermediate Spanish	0/18	Open	ł
	<u>01</u>				<u> (</u>
Add	Courses				
Huu	- Courses				

Error message you will receive if you attempt to add more than two courses to your schedule.

Error: Your maximum number of courses for registration has been reached.

6. If you would like to DROP a course from your schedule, select the course from Your Schedule, located at the bottom of the Registration page, and check the Drop box next to the course. Then select the Drop Selected Courses button. As a reminder, you cannot drop the last course on your schedule. To withdraw from summer session, please email registrar@pitzer.edu.

Drop	Title	Title
	SOC 183 PZ-01	Consumer Society & Culture
n.	SPAN033 PZ-01	Intermediate Spanish

Your Schedule (Peristered)

Error message you will receive when attempting to drop the last course on your schedule:

Title:	Begins With	~
Course Code:	Begins With	~
Term:	SU Z1 2025	~
Course Area:	All	~

7. If you would like to switch a course on your schedule and are already registered for two, DROP a course from your schedule to ADD the second course. If you are registered in one course, ADD the new course before attempting to Drop the other course. If you experience any difficulties with registration, please email <u>registrar@pitzer.edu</u>.