

Marienne-Joan “MJ” First

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EDUCATION

Pitzer College

Undeclared (Interested in Psychology)

Claremont, CA

Expected May 2029

Oak Ridge High School

Honors & Awards: AP Scholar with Distinction, Honor Roll

Sacramento, CA

August 2021 – May 2025

PROFESSIONAL EXPERIENCE

Pitzer Department of Psychology

Research Lab Volunteer

Claremont, CA

October 2025 – Present

- Assist with background literature reviews and accurate data entry for a student-led research study on stress, sleep, and academic performance in undergraduates.
- Contribute to weekly lab meetings by asking questions, offering feedback on study design, and brainstorming ideas for participant recruitment strategies.
- Observe the full research cycle from hypothesis to analysis, gaining hands-on exposure to qualitative and quantitative research methods in psychology.

Crisis Text Line

Volunteer Trainee

Remote

October 2025 – Present

- Participate in 30-hour training focused on active listening, crisis de-escalation, and confidentiality protocols in mental health support.
- Practice simulated conversations to build confidence in handling high-stress messaging scenarios with empathy and professionalism.

In-N-Out Burger

Team Member

Sacramento, CA

June 2025 – August 2025

- Provided fast, friendly service to over 100 customers per shift in a high-volume environment, ensuring accurate orders and positive guest experience.
- Maintained cleanliness and organization of workstations during peak hours while multitasking between cashier, prep, and food assembly roles.
- Worked collaboratively with a fast-paced team, contributing to shift efficiency and earning recognition for reliability and professionalism.

LEADERSHIP & INVOLVEMENT

Oak Ridge Peer Counseling Program

Peer Counselor

Sacramento, CA

Summer 2022-2024

- Provided weekly one-on-one peer support sessions focused on academic stress, social challenges, and mental wellness, helping students feel heard and supported.
- Facilitated interactive Wellness Week workshops on stress management and self-care, reaching over 100 students and encouraging open dialogue on mental health.
- Partnered with school counselors to co-create peer education materials and referral guides, contributing to a more supportive and resource-aware student community.

SKILLS

Technical: Google Suite, Microsoft Word, Excel, PowerPoint, Canva

Language: French (conversational)

Sean Sophomore

San Francisco, CA • (909) 123-4567 • seansoph@students.pitzer.edu

EDUCATION

Pitzer College

Undeclared; Intended Major: Media Studies

Relevant Coursework: Introduction to Media Studies, Visual Storytelling, Writing for the Media

Claremont, CA

Expected May 2028

Lowell High School

SAT 1500; National Honor Society

San Francisco, CA

September 2020 – May 2024

WORK EXPERIENCE

Pitzer Office of Communications

Student Social Media Assistant

Claremont, CA

January 2025 – Present

- Create and schedule weekly Instagram content highlighting student experiences, campus culture, and event promotions for an audience of 4,000+ followers.
- Collaborate with communications staff to design branded visuals using Canva that align with Pitzer's tone, visual identity, and accessibility best practices.
- Monitor post analytics weekly and compile engagement insights to refine content strategy, leading to a 20% increase in average story viewership.

Uniqlo

Retail Sales Associate

San Francisco, CA

June 2024 – August 2024

- Supported 50+ customers per shift with product recommendations and styling tips, contributing to consistent daily sales targets.
- Maintained merchandising displays and collaborated with team to execute seasonal promotions, helping increase featured product sales by 15%.
- Processed up to 100 transactions per day using POS system with 98% accuracy, ensuring smooth checkout and high customer satisfaction ratings.

LEADERSHIP EXPERIENCE

Pitzer Media Coalition

Events & Outreach Team Member

Claremont, CA

October 2024 – Present

- Promote student-run podcasts, film screenings, and media workshops by designing eye-catching flyers and drafting engaging captions for Instagram and email newsletters.
- Collaborate with club leaders to plan and execute four media-related events, helping increase turnout by 30%.

Lowell High School Yearbook

Marketing & Design Chair

San Francisco, CA

August 2022 – May 2024

- Led yearbook marketing campaign across Instagram, email, and printed posters, boosting student submissions by 25% and exceeding pre-sale targets.
- Designed layouts for 20+ pages using Adobe InDesign, ensuring visual consistency and accurate photo-caption alignment across each section.
- Coordinated with photographers, writers, and editors to meet monthly production deadlines and deliver content on schedule.
- Launched themed promotion weeks and spotlight features to drive engagement, resulting in a 15% increase in yearbook purchases from the previous year.

SKILLS

Technical: Adobe Photoshop, InDesign, Illustrator, Canva, Instagram Insights, Microsoft Office, Google Suite

Language: Mandarin (conversational)

SAMPLE RESUME: JUNIOR

Wonwoo (Junior) Kang

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EDUCATION

Pitzer College, Claremont, CA

Bachelor of Arts in Political Studies; GPA: 3.8/4.0

Expected May 2027

Relevant Coursework: Public Policy Analysis, Research Methods in Political Science

PROFESSIONAL EXPERIENCE

Public Counsel, Los Angeles, CA (Hybrid)

Policy & Advocacy Intern

June 2025 – August 2025

- Conducted in-depth legislative research on affordable housing and tenant protection bills in California; drafted policy briefs and fact sheets used by attorneys and legislative advocates.
- Attended biweekly coalition meetings with nonprofit partners focused on housing justice; synthesized discussion highlights and tracked action items to support coordinated advocacy.
- Designed and scheduled social media graphics and captions to amplify campaign messages on housing equity, resulting in a 20% increase in follower engagement and event turnout.

Pitzer College Office of Admission, Claremont, CA

Access Intern

September 2024 – May 2025

- Supported coordination of fall and spring fly-in programs for underrepresented students, contributing to an inclusive and welcoming visit experience.
- Secured participation from 10+ faculty and affinity group leaders, enhancing program visibility and academic engagement for prospective students.
- Provided mentorship and follow-up support to 30+ student participants, contributing to a stronger sense of belonging and increased enrollment yield.

COMMUNITY ENGAGEMENT

First-Gen Empowerment Club, Claremont, CA

Vice President

September 2025 – Present

- Oversee executive board operations and led planning for 8+ events per semester, increasing average event attendance by 40%.
- Expand collaboration with 5 identity-based organizations to launch a first-gen student resource series, reaching over 100 attendees.

Diversity Chair

September 2024 – May 2024

- Organized monthly cultural storytelling nights and identity dialogue spaces, fostering community among 50+ active members.
- Led feedback initiative that collected 75+ student responses and resulted in 3 new inclusive practices adopted by the club.

SKILLS

Technical: Google Suite, Microsoft Excel, Salesforce, Canva, Slack

Language: Japanese (intermediate)

SAMPLE RESUME: SENIOR

Sagehen G. Senior

Claremont, CA | (909) 123-4567 | sagehen@students.pitzer.edu | linkedin.com/in/sagehengs

EDUCATION

Pitzer College

Bachelor of Arts in Environmental Analysis, Minor in Spanish

Relevant Coursework: Environmental Justice, GIS for Social Change, Sustainable Development

Claremont, CA

Expected May 2026

Universidad San Francisco de Quito

Study Abroad: Comparative Ecology & Conservation

Quito, Ecuador

January 2025 – May 2025

RELEVANT EXPERIENCE

Sustainable Claremont

Environmental Outreach Intern

Claremont, CA

June 2025 – August 2025

- Designed and implemented a targeted outreach campaign that increased youth engagement in community sustainability events by 30% over three months.
- Developed educational flyers and slide decks and facilitated four bilingual workshops on composting, recycling, and zero-waste habits for local families.
- Led data collection through door-to-door surveys to assess neighborhood environmental concerns, gathering over 100 responses to guide future programming.

Los Angeles County Sanitation Districts

Environmental Planning Intern

Whittier, CA

June 2024 – August 2024

- Mapped stormwater drainage patterns and regional land use data using ArcGIS to support sections of an environmental impact report.
- Researched CEQA and NEPA environmental regulations and created summary briefs to guide team compliance on infrastructure projects.
- Participated in weekly interagency planning meetings and presented research updates to a team of 12 planners, engineers, and project managers.

LEADERSHIP & INVOLVEMENT

Pitzer Green Student Alliance

Programs Chair

Claremont, CA

September 2023 – Present

- Organize and promote Earth Week programming in partnership with 7 student organizations, drawing over 200 attendees to workshops and events.
- Design and lead a semester-long zero-waste campaign in residence halls, resulting in a 15% reduction in single-use plastics campus-wide.
- Facilitate monthly strategic planning meetings, delegate tasks to team members, and managed logistics for campus sustainability initiatives.

Varsity Women's Soccer

Team Member

Claremont, CA

August 2022 – Present

- Dedicate over 15 hours each week to team practices, strength training, games, and regional travel while maintaining strong academic performance.
- Foster positive team culture by mentoring first-year athletes, promoting inclusive communication, and modeling leadership on and off the field.

SKILLS

Technical: ArcGIS, Canva, Microsoft Office (Word, Excel, PowerPoint), Google Suite

Language: Spanish (advanced), Korean (beginner)

Daniel Pitzer

Urban Plains, NY | (555) 123-4567 | dpitzer@nyu.edu

PROFESSIONAL SUMMARY

Dedicated and detail-oriented research fellow with over five years of experience conducting graduate-level research in sociology. Specialized in Mirroring Theory, with multiple peer-reviewed publications in leading social science journals. Demonstrated ability to design and execute qualitative and mixed-methods research projects from conception to publication. Skilled at translating complex theoretical frameworks into accessible insights for both academic and general audiences. Experienced conference presenter and university-level instructor, recognized for engaging delivery and clear communication across diverse learning environments.

EDUCATION

Ph.D. in Sociology **May 2018**
New York University New York, NY

- Dissertation Title: "Eat, Play, Shove: How Mirror Theory Accounts for Basic Dally Habits in Adolescents in the United States"
- Advisor: James Jeffry, Sociology Chair, NYU

M.A. in English **December 2011**
Yonsei University Seoul, Korea

B.A. in Sociology **May 2009**
Pitzer College Claremont, CA

TEACHING & ADVISING

Composition Instructor **September 2012 – Present**
English Department, New York University New York, NY

- Design and facilitate five bi-weekly sections of *Composition 102*, focusing on critical writing, argumentation, and analysis of contemporary social issues.
- Plan and lead interactive workshops and student-centered roundtable discussions exploring themes such as inequality, identity, and civic responsibility.
- Apply current pedagogical methods, including scaffolded assignments and active learning techniques, to promote critical thinking and student engagement.
- Collaborate in a team-teaching model to foster interdisciplinary dialogue and model inclusive classroom practices that encourage the exchange of diverse perspectives.

Social Theory Lecturer **August 2013 – May 2014**
Advanced Studies Laboratory, New York University New York, NY

- Taught undergraduate Humanities students with an interest in emerging social theory, emphasizing foundational and contemporary thinkers.
- Integrated speaker–listener engagement strategies with multimedia tools, including film and digital platforms, to enhance comprehension and participation.
- Structured group-led modules by assigning rotating leadership roles, cultivating peer-to-peer learning, collaboration, and ownership of course material.

Writing Fellow **August 2010 – May 2011**
Writing Center, Yonsei University New York, NY

- Tutored undergraduate students across disciplines to strengthen clarity, organization, and argumentative structure in academic writing.
- Participated in bi-weekly calibration sessions with faculty and fellow writing tutors to align feedback strategies and discuss pedagogical approaches.

WORK EXPERIENCE

Legal Research Assistant

September 2017 – Present

Northern Poverty Law Center United

New York, NY

- Research and analyze case law to support legal staff in developing comprehensive briefing materials, contributing to successful litigation strategies across multiple cases.
- Lead the vetting process for interviewees involved in legal investigations, improving the reliability of qualitative data and streamlining case preparation timelines.
- Maintain and optimize a centralized legal research database used by attorneys and assistants, enhancing cross-team collaboration and reducing redundant research efforts.
- Conduct bi-annual audits of sociological and legal datasets, identifying data gaps and improving the overall integrity and usability of research resources for legal proceedings and policy reviews.

Staff Writer and Assistant Managing Editor

August 2010 – May 2011

Yonsei Monthly English Newspaper

Seoul, Korea

- Instructed undergraduate Humanities students in foundational and emerging social theories, fostering critical analysis of contemporary societal structures.
- Applied speaker–listener pedagogical methods, incorporating film, digital tools, and interactive media to deepen engagement with theoretical content.
- Designed group-based modules and assigned rotating leadership roles, promoting collaborative learning, student agency, and peer-to-peer knowledge exchange.

OTHER PROFESSIONAL EXPERIENCE

Student Advisor

September 2012 – May 2015

The Global Center, New York University

New York, NY

- Advised international graduate students on academic planning, program requirements, and external funding opportunities, helping them navigate institutional systems and successfully meet degree milestones.

International Student Board Member

August 2010 – May 2011

Graduate College, Yonsei University

Seoul, Korea

- Served on university committees focused on international student policies, contributing to the development of inclusive practices and improved support services.
- Partnered with faculty, administrators, and student representatives to enhance academic resources and create more welcoming social environments for international students.

Library Volunteer

September 2006 – May 2007

Claremont Colleges Library

Claremont, CA

- Facilitated circulation services across multiple library collections, ensuring accurate check-outs, returns, and re-shelving to maintain organization and accessibility.
- Assisted students in locating academic resources for coursework and research, contributing to improved study efficiency and information literacy across disciplines.

PUBLICATIONS

Pitzer, D. and Willey, T. “Indicators of Workplace Gender Inequality: A Cross-Sectional Study of New York Businesses” in *The Sociological Times*. Diamond Press, 2014.

Johnson, Robert M., and **Pitzer, D.** “The Politics of Poverty in New York City.” *Bubblebound Journal* 9. Forthcoming (2019).

Park, K. and **Pitzer, D.** “Making Ends Meet: A Guide to Low-Income Housing Districts.” *Yellow Bell Journal* 134. Cambridge University Press, 2015.

CONFERENCE PRESENTATIONS

- "Going Places and Going Nowhere," East Asia Humanities Symposium, Seoul National University, Seoul, Korea, June 2010.
- "The Umnus of Hope: Extreme Poverty in Dominican Neighborhoods in America," NYU Graduate College Seminar, speaker and organizer. White Plains, NY, March 2013.
- "Permutations of Justice: Making Sense of Crime Statistics since the 2000s," US Sociological Society Convention. San Diego, CA, August 2015.

HONORS AND AWARDS

Doctoral Fellowship , New York University New York, NY	2014 – 2018
Fall Research Grant , NYU Center for Poverty Studies, NYU New York, NY	2015
Graduate Travel Stipend , New York University New York, NY	2014 & 2016
Excellence in Teaching Award , Yonsei University Seoul, Korea	2011

PROFESSIONAL MEMBERSHIPS

- Modern Language Association (MLA)
- American Association of Social Researchers (AASR)
- International Sociological Association (ISA)
- Phi Beta Kappa Society (ΦBK)

REFERENCES

First Name, Last Name

Associate Professor of History
New York University
(555) 238-4323, email1@nyu.edu

First Name, Last Name

Head Attorney
Northern Poverty Law Center United
(555) 256-8839, email3@nplc.org

First Name, Last Name

Professor of English Studies
Yonsei University
(+82) 10-6762-4001, email2@yonsei.ac.kr

First Name, Last Name

Associate Professor of Sociology
New York University
(555) 313-2220, email4@nyu.edu

CHAD MORRIS

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EDUCATION

Pitzer College

B.A. in Critical Global Studies; GPA: 3.7/4.0, SAT: 1450

- **Relevant Coursework:** Financial Accounting, Managerial Economics, Data Analytics with R.

Claremont, CA

May 2025

University of Sussex

Study Abroad – Social Policy and Quantitative Methods

- Completed courses in Applied Statistics and Global Inequality, earning a 4.0 GPA equivalent

Brighton, UK

Spring 2024

PROFESSIONAL EXPERIENCE

Pitzer College Office of Institutional Research

Data Assistant

- Analyze over 12,000 rows of campus climate and retention survey data using Excel and SPSS to support the development of 3 equity-focused initiatives addressing student belonging and academic persistence.
- Create 4 interactive Tableau dashboards visualizing trends across race, gender, and first-gen status, which were presented to 30+ faculty and administrators to inform departmental strategic planning.
- Identify 9% lower retention rate among specific student populations and collaborated with the Dean of Students Office to propose targeted interventions, leading to a new mentorship pilot program in Spring 2025.

Claremont, CA

Oct. 2024 – Present

Lumen Strategy Consulting Group

Consulting Intern

- Conducted a market entry analysis for a Series A edtech client, identifying 3 high-growth international markets with a combined potential user base of over 12 million students based on competitive benchmarking, regulatory review, and demographic trends.
- Designed and distributed a 15-question customer discovery survey, collecting 320+ responses from target users; conducted sentiment analysis and data visualization to uncover 4 key product pain points.
- Developed a pricing recommendation that increased projected customer lifetime value by 18%, influencing the client's product strategy for Q4 2024 rollout.
- Created a 15-slide strategic proposal deck and presented findings to a team of 6 client executives, resulting in a unanimous decision to pilot a new GTM strategy in one of the identified regions.

Remote

Jun. 2024 – Aug. 2024

Pacific Bridge Capital

Private Equity Intern

- Assisted investment team by compiling financial profiles for 10+ target companies, using Excel to track revenue, headcount, and valuation data for early-stage healthcare and SaaS firms.
- Researched 5 industry verticals and created summary briefs highlighting growth trends, key players, and potential acquisition opportunities to inform weekly partner meetings.
- Organized internal deal database by reviewing and categorizing 100+ historical investment memos, improving search efficiency and supporting faster decision-making during pipeline reviews.

Los Angeles, CA

Jun. 2023 – Aug. 2023

LEADERSHIP

Pitzer Consulting Club

President

- Facilitate weekly case workshops and interview prep sessions for a growing membership of 40+ students, resulting in a 30% increase in member attendance and 10+ students landing summer consulting internships.
- Lead 3 pro bono consulting teams supporting nonprofit and social enterprise clients in education and sustainability; projects included market segmentation, donor outreach strategy, and data visualization, earning 100% client satisfaction ratings.
- Develop and launched a structured mentorship program by partnering with 12 alumni from Bain, McKinsey, and Deloitte, matching students with mentors and hosting 6 virtual career panels drawing 150+ participants in total.

Claremont, CA

Sept. 2023 – Present

Programming Chair (previous role)

Sept. 2022 – May 2025

PERSONAL

- **Languages:** Spanish (Fluent), French (Basic).
- **Technical Skills:** Excel (Macros, etc.), PowerPoint, SQL, Python, SharePoint, Tableau, PowerBI.
- **Volunteer:** Facilitated 6 workshops at Inter-Cultural Association for 250 immigrant and refugee youth with limited English proficiency. Promoted inclusivity and boosted confidence.
- **Interests:** Travel (favorite so far: France), Hiking (favorite hiking: Blue Ridge Mountains), Club Lacrosse, Golf.

THOMAS JAMES

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New York, NY 10017

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EDUCATION

Washington University – Olin School of Business

St. Louis, MO

Bachelor of Science in Business Administration; Finance Major

Class of 2013

- Cumulative GPA: 3.5/4.0; Major GPA: 3.8/4.0
- Graduated magna cum laude as a Presidential Scholar, Dean's List all semesters
- Relevant Coursework: Financial Statement Analysis, Advanced Financial Management, M&A, Options, Futures & Derivatives, Introduction to Econometrics, International Finance, Investments

Dalian University of Foreign Languages

Dalian, Liaoning Province, China

School of Chinese Studies

Jan 2012 – May 2012

- Elected to study Mandarin in an intensive language program in a study abroad program
- Successfully completed a semester of business courses and was elected class president by my peers
- Developed foreign language skills and the ability to speak fluent Mandarin

WORK EXPERIENCE

ABC Bank

New York, NY

Summer Analyst

May 2012 – Aug 2012

- Member of deal team on a \$3.2 billion acquisition of a publicly traded company by a large private equity firm
- Involved in initial due diligence, preparation of the CIM, creation of the PowerPoint deck, etc.
- Responsible for performing comparable companies and precedent transaction analyses in Excel
- Utilized PowerPoint to create pitch books for current transactions and potential clients

ZYX Energy Cooperative

New York, NY

Summer Intern

May 2011 – Aug 2011

- Analyzed and recommended specific investment opportunities to traders in natural gas, power and coal
- Sent out intraday research notes to traders summarizing daily and weekly energy supply and demand data
- Completed numerous projects with end-goal of producing a framework for reoccurring standardized reports

LEADERSHIP

Washington University NCAA Soccer Team

St. Louis, MO

Captain

Sep 2009 – Current

- Attended league meetings and organized all games and practices in lieu of coaching staff
- Successfully recruited over 10 new players and developed an alumni support network via campaigns
- Reinvigorated the program, raising thousands of dollars in financial support from alumni

Washington University Student Investment Fund

St. Louis, MO

Founder and Co-President

Oct 2010 – Current

- Co-founded a student-run fund to invest a small portion of the University's endowment
- Managed a \$105k diversified, mid-cap equities fund - Outperformed benchmark by 4% since 2010 inception
- Presented research reports to University Board of Directors with company information and investment thesis

ADDITIONAL INFORMATION

Skills: Fluent in Mandarin, Basic Skills in French

Modeling: Completed Wall Street Prep self-study course covering valuation, M&A and LBO modeling

Computer: Proficient in Excel, PowerPoint, CapitalIQ, Bloomberg

Certifications: Completed Bloomberg Certification Program

Interests: Soccer, Running, Poker, Snowboarding, Skydiving

SAMPLE RESUME: PRE-HEALTH

LEE BIO

leebio@students.pitzer.edu | (909) 123-4567 | Philadelphia, PA

EDUCATION

Pitzer College Bachelor of Arts in Biology; GPA: 3.8/4.0	Claremont, CA Expected May 2025
King's College London Study Abroad – Department of Biosciences	London, UK Spring 2024
<ul style="list-style-type: none">Completed upper-division coursework in Molecular Genetics, Human Physiology, and Global Health Policy, earning a 4.0 GPA equivalent.	

SKILLS

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- Laboratory:** Primer Design, PCR, Restriction Enzyme Digestion, Agarose Gel Electrophoresis, ELISA, ELISPOT, Lymphoproliferation Assay, Flow Cytometry, Intramuscular Immunizations, Retro-Orbital Bleeds, Tissue Harvest
 - Computer:** Microsoft Office (Word, Excel, PowerPoint, Access), Peoplesoft, Stata, R, Tableau

RESEARCH EXPERIENCE

University of Pennsylvania School of Medicine <i>Laboratory Assistant - Department of Otorhinolaryngology</i>	Philadelphia, PA June 2024 – August 2024
<ul style="list-style-type: none">Captured and processed high-resolution images of Purkinje neurons in postmortem cerebellar tissue from Alzheimer's patients using advanced microscopy techniques for neurodegeneration research.Assisted in animal research procedures including murine immunizations and tissue harvesting, ensuring compliance with IACUC protocols and proper biosafety standards.Managed and organized 2,000+ data points from immunohistochemistry and imaging experiments; filtered results for accuracy and contributed to figures used in peer-reviewed publication draft.	

Children's Hospital of Philadelphia <i>Clinical Research Assistant</i>	Philadelphia, PA May 2023 – August 2023
<ul style="list-style-type: none">Supported a hospital-based health surveillance and intervention program that referred violently injured youth to 10+ local community organizations for trauma recovery, mental health, and case management services.Conducted structured follow-up interviews with over 50 patients across 3 major Philadelphia hospitals, collecting data on post-discharge outcomes and support resource utilization.Designed and maintained a detailed patient tracking database using Microsoft Excel and Access, improving follow-up accuracy and reducing data retrieval time by 30%.	

OTHER PROFESSIONAL EXPERIENCE

Children's Hospital Los Angeles <i>Child Life Volunteer</i>	Los Angeles, CA September 2024 – Present
<ul style="list-style-type: none">Engaged 20+ pediatric patients per shift through bedside play, art projects, and interactive activities in the hospital's Child Life Zone to promote emotional resilience during treatment.Provided compassionate, culturally sensitive support to families during medical procedures and recovery, building trust and rapport with children from diverse racial, linguistic, and socioeconomic backgrounds.	

Bridge to Success Youth Outreach <i>Mentoring Program Coordinator</i>	Los Angeles, CA October 2022 – May 2024
<ul style="list-style-type: none">Coordinated a weekly after-school tutoring and mentoring program serving 30+ middle school students in underserved communities, fostering academic growth and mentorship connections.Developed and facilitated enrichment activities tailored to multiple learning styles and grade levels, resulting in a 20% improvement in homework completion rates.Monitored student attendance and academic progress; compiled data into monthly evaluation reports used to inform program improvements and secure continued funding from community partners.	

PERSONAL

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- Traveled to Guinea, West Africa for Summer Missions Exposure - provided basic medical assistance.
 - Active member of Journey Christian Fellowship and volunteer with Amigos de las Americas.
 - Worked as Kaplan SAT teacher, leading 8-week prep courses for groups of 10–15 high school students.

ALEXANDRA “ALEX” LANE

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www.alexagehenwrites.com

EDUCATION

Pitzer College, Claremont, CA

Expected Graduation May 2025

Bachelor of Arts in Writing & Rhetoric, Minor in Media Studies

Relevant Coursework: Narrative Journalism, Digital Writing, Writing for Social Change, Intro to Creative Nonfiction

Awards: Writing Center Fellow, First Place – Claremont Student Literary Prize (2024)

WRITING & EDITORIAL EXPERIENCE

The Claremont Independent, *Editor & Contributor* – Claremont, CA

August 2023 – Present

- Write and edit longform feature articles on student activism, campus arts, and community issues; 6+ pieces published across print and digital platforms, with select articles promoted by school social media.
- Manage the editorial calendar and lead a team of 5 student writers, guiding story development, providing revision feedback, and ensuring on-time publication.
- Conduct interviews with guest speakers, artists, and event organizers; produce timely coverage and profiles reaching 1,000+ monthly readers across the Claremont Colleges.

Pitzer College Writing Center, *Writing Fellow* – Claremont, CA

October 2022 – May 2023

- Assisted 10+ students weekly with academic and creative writing projects, providing personalized guidance on structure, clarity, voice, and argument development.
- Led 3 interactive writing workshops focused on revision strategies, narrative flow, and writing confidence, attended by students across disciplines.

PROJECTS & PUBLICATIONS

“Rewritten” Personal Essay Series, *Creator & Author*

March 2023 – Present

- Self-published a monthly collection of essays exploring race, memory, and diasporic identity; gained over 300+ subscribers.
- Selected for Pitzer’s Digital Arts Showcase (2024) and featured in the Claremont Literary Newsletter.

“Soft Armor” – Fiction Manuscript in Progress

Ongoing

- Developing a short story collection examining coming-of-age themes in Asian American girlhood, mental health, and belonging.
- Excerpts workshopped in upper-division fiction classes and shared in campus literary events.

Claremont Zine Fest 2024, *Featured Contributor*

April 2024

- Published and distributed hand-bound poetry zine “Breakpoints,” centered on body, space, and urban life; printed in a run of 75 copies

ADDITIONAL EXPERIENCE

826LA, *Volunteer Writing Tutor* – Los Angeles, CA

June 2024 – August 2024

- Supported middle and high school students during summer writing workshops, focusing on personal storytelling and zine-making.
- Helped compile and edit final student anthology distributed to 100+ local families.

Pitzer Office of Communications, *Communications Intern* – Claremont, CA

January 2023 – May 2024

- Drafted student profiles, alumni spotlights, and event features tailored for Pitzer’s official website, newsletters, and social media.
- Collaborated with professional staff to align tone and style with college branding and editorial guidelines.
- Researched story leads, transcribed interviews, and supported biweekly content planning for digital and print publications.

SKILLS AND INTERESTS

Technical: WordPress, InDesign, Canva, Google Suite, Microsoft Office

Languages: English (native), French (conversational)

Editorial & Writing: Copyediting, AP Style, Interviewing, Creative Nonfiction, Op-Ed Writing