

# ADD/DROP FORM

Student Name (Print) \_\_\_\_\_

ID Number \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ (check one):  Cell  Home  Work

SEMESTER (check one):  FALL  SPRING  SUMMER YEAR: 20\_\_\_\_\_

## ADD COURSES

*\*Last Day to Add – 10 days after start of the semester. (Adding courses resulting in an overload will not be processed without dropping courses at the same time, or submission and approval of a Petition for Overload.)*

<u>COURSE ID</u>	<u>SECTION#</u>	<u>COURSE TITLE</u>	<u>DAY/TIME</u>
Example: PSYC187	PZ 01	Internship in Psychology	MW 2:45
1 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	
<b>Instructor Signature</b> (Required only if instructor has placed enrollment restrictions)			
2 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	
<b>Instructor Signature</b> (Required only if instructor has placed enrollment restrictions)			
3 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	
<b>Instructor Signature</b> (Required only if instructor has placed enrollment restrictions)			

## DROP COURSES

*\*Last Day to Drop without a recorded grade - 6 weeks after start of the semester.*

1 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	
2 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	
3 _____	_____	_____	_____
<b>Course ID</b>	<b>Sec.</b>	_____	

X \_\_\_\_\_  
**STUDENT SIGNATURE** \_\_\_\_\_  
 Date

X \_\_\_\_\_  
**ADVISER SIGNATURE** \_\_\_\_\_  
 Date

*(Required unless approved to register online)*

For Office Use Only

Date Processed: \_\_\_\_\_

Initials: \_\_\_\_\_