# ADD/DROP FORM

_____        _____
**Student Name (Print)**                                                          **ID Number**

**Contact Phone Number** _____ **(check one):** ☐ **Cell**   ☐ **Home**   ☐ **Work**

**SEMESTER (check one):**  ☐ **FALL**     ☐ **SPRING**     ☐ **SUMMER**     **YEAR: 20**_____

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## ADD COURSES

*\*Last Day to Add – 10 days after start of the semester. (Adding courses resulting in an overload will not be processed without dropping courses at the same time, or submission and approval of a Petition for Overload.)*

| COURSE ID | SECTION# | COURSE TITLE | DAY/TIME |
|---|---|---|---|
| Example: PSYC187 | PZ 01 | Internship in Psychology | MW 2:45 |

1 _____ ____  _____ _____
  **Course ID**   **Sec.**

  _____
  **Instructor Signature**  (Required only if instructor has placed enrollment restrictions)

2 _____ ____  _____ _____
  **Course ID**   **Sec.**

  _____
  **Instructor Signature**  (Required only if instructor has placed enrollment restrictions)

3 _____ ____  _____ _____
  **Course ID**   **Sec.**

  _____
  **Instructor Signature**  (Required only if instructor has placed enrollment restrictions)

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## DROP COURSES

*\*Last Day to Drop without a recorded grade - 6 weeks after start of the semester.*

1 _____ ____  _____ _____
  **Course ID**   **Sec.**
  _____

2 _____ ____  _____ _____
  **Course ID**   **Sec.**
  _____

3 _____ ____  _____ _____
  **Course ID**   **Sec.**
  _____

✕_____  _____
    **STUDENT SIGNATURE**                              Date

✕_____  _____
    **ADVISER SIGNATURE**                              Date
*(Required unless approved to register online)*

| For Office Use Only |
|---|
| Date Processed: _____ |
| Initials: _____ |