

November 2023

THE FACULTY FLYER

*A newsletter from your Dean of Faculty's Office

UPCOMING IN ACADEMIC AFFAIRS

EVENTS

Center for Teaching and Learning:
Teaching and Learning in Difficult Situations

Friday, November 17

10:30 - 11:45

Via Zoom

RSVP at this link: [RSVP](#)

Sara Hollar, director of the CTL will:

- Present an evidence-based and trauma-informed approach to deciding when and how to respond to local and global events.
- Introduce practices to skillfully respond to conflict, hot moments, or unexpected harm in the classroom.
- Provide structured reflection time to build a toolbox of teaching practices that fit your disposition, your values, and your course.

[CTL List of Resources](#) for acknowledging crises.

(see November 13 email from Phil Zuckerman titled "Teaching Support for Pitzer" for details)

MCSI Lecture Series:
Apologies, Reparations, and Restitution

Tuesday, November 21

4:15 - 5:30 pm in Benson Auditorium

Speaker: Mary Miller

Tuesday, December 5

4:15 - 5:30 pm in Benson Auditorium

Speaker: Gala Porras-Kim

See the [MCSI website](#) for a full list of events.

DATES & DEADLINES

Fall Courses

Friday, November 17

last day for students to change grading basis

Wednesday, November 22-24

Thanksgiving Break (campus closed)

Friday, December 8

last day for students to withdraw from a class

Thursday, December 21

all student grades submitted on the portal by noon

Spring Courses

Tuesday, November 14 - Friday, November 17

Pre-registration for spring 2024

Friday, November 17

spring 2024 independent study forms due

Fall 2023 Finals Schedule

Monday, December 11 - Friday, December 15

Course finals are not scheduled during your regular course times. The fall 2023 Finals Schedule is [here](#).

Information Technology: Pitzer Canvas Training Session by Instructure

Thursday, December 7

1 - 2:30 pm on Zoom

RSVP to steve_anderson@pitzer.edu

This training session will be on the Groups feature in Canvas, and it will cover:

- Creating Groups and Group Sets
- Group Assignments
- Exploring the Group space

(see November 14 email from Steve Anderson for details)

Upcoming Items

The call for summer school course proposals will be available in early December.

FEC elections will be held after the Thanksgiving break followed by APT elections in early January.

BIC, [SIR](#), and [FIR](#) calls will be forthcoming and sent no later than the start of the spring 2024 semester.

Campus Climate Survey

Wednesday, December 6

Please be sure to complete the National Assessment of Collegiate Campus Climates (NACCC) Faculty Survey by *Wednesday, December 6*. All faculty received an email from helpdesk@naccsurvey.org on November 8 with more information about the survey and an individualized link to the survey.

REMINDERS

Reassign Advisees for spring 2024 leaves

If you are on sabbatical or leave in spring 2024, be sure to reassign your advisees.

End of Semester Course Evaluations

The deadline to submit course evaluation requests is *Thursday, November 16*. You will receive a reminder to submit your evaluation requests after this date. Submission form and details [here](#).

Spring 2023 Sabbatical Reports & Annual Reports

Please submit your spring 2023 sabbatical reports by the end of the semester. Also, please submit your annual reports and CVs for 2022-23 if you haven't already done so. The report submission form can be found [here](#).

Syllabi: Fall 2023 & Spring 2024

Please email copies of your syllabi to syllabus@pitzer.edu. This serves to (1) help students preview courses and (2) keep a record for students who need to access their past syllabi.

FACULTY SEARCHES

Campus visits for tenure-track faculty searches kicked-off earlier this semester with Environmental Analysis. Thank you to all who attended the events and provided feedback!

The College will next be hosting campus visits for Africana Studies in late November through early December. Other field groups including Media Studies, Chicano/a Latino/a Transnational Studies, Philosophy, and Math will bring finalist candidates to campus in Spring 2024.

An announcement for Job Talks, including candidate bios and event dates, will be released to the Pitzer community a few weeks before each corresponding search. Descriptions of positions for each field group can be found in Pitzer's Faculty Openings webpage here: <https://www.pitzer.edu/dean-of-faculty/faculty-positions-pitzer/>

The Pitzer community is invited to be an active participant in these searches by attending Job Talks and providing feedback about each candidate. On behalf of the search committees and the Office of the Dean of Faculty, we hope that you will join us!

AFRICANA STUDIES SEARCH EVENTS

Job Talks

12:20 - 1:10 pm in Avery 201

Monday, November 27

Wednesday, November 29

Monday, December 4

Student Lunches

12 - 1 pm in McConnell Living Room

Tuesday, November 28

Thursday, November 30

Tuesday, December 5

MESSAGE FROM THE DEAN OF FACULTY

Be Gentle and Compassionate to students

Email to the Faculty on *October 30, 2023*

Dear Colleagues:

As you likely know by now, Pitzer student Jesse Lopez passed away last Friday, a loss that has deeply affected the community ([message](#) from President Thacker). The Student Senate canceled several social events and its general meeting this past weekend, and instead offered opportunities for students to receive and offer support. Meanwhile, Pitzer HR sent out information on support resources for faculty and staff, including group and individual counseling sessions scheduled for today (see forwarded message below).

The sudden loss of a Pitzer community member, against the backdrop of truly horrific and painful world events, is affecting students, faculty, and staff. It will take time to heal, and it is a time that requires all of us to be there for and with each other. Consequently, I ask you to extend special compassion and care to students at this time.

The semester has been stressful, and this is a particularly stressful time of the semester under any circumstances. I know that many students and faculty are finding it challenging to continue with rigorous academic work as they grieve and process. Faculty are not required to take action, but I remind you that you are free to make supportive or accommodating changes to your classes and requirements as you deem appropriate.

Finally, and not least of all, I ask you to please take care of yourself. Avail yourself of support resources as needed, and take time to be in the company of loved ones.

In community,
Allen Omoto

(see the [Messages from the Dean](#) webpage)