SEPTEMBER 12TH-SEPTEMBER 16TH, 2022

UPCOMING CEC EVENTS

No Upcoming Events- BUT DON'T FORGET TO DO YOUR INTAKES AND CLEARANCE!

WEEKLY COMMUNITY ENGAGEMENT TIP

ATTENTION: CLEARANCE!

Are you volunteering with a protected population this semester (includes minors, individuals with disabilities, or incarcerated individuals)? If so you may be required to provide clearance before beginning work with your community partner. If you are unsure whether you are required to complete the clearance process, please talk with your professor!

For more information on how to get cleared, visit our Clearance Information page!

PARTNER FEATURE

Encuentros is a community-based Spanish-English dialogue group focused on increasing solidarity collaborations between the on-campus community and local community organizers. The CEC is currently seeking two students to provide
organizing support for the year. If you are interested in applying to be an Encuentros Program Assistant (paid position), please message Ari_Wood@pitzer.edu

VOLUNTEERS NEEDED

Lopez Urban Farm- IMMEDIATE- SEPT 24TH ONLY!

- Volunteer | UNLIMITED POSITIONS | In person | Lopez Urban Farm is an oasis in Pomona that focuses on food access, community education and urban green space. They are seeking volunteers to help them transition the farm from the summer growing season to fall. This is a one day event! Please complete their volunteer form if you are interested! Volunteer Form: www.lopezurbanfarm.com/volunteer

Pitzer Justice Education- IMMEDIATE

- Media Internship | 1 position | Hybrid | The media intern works with the Justice Education Initiative to update our organization's website and social media platforms. This includes weekly updates of justice-related events across the Claremont Consortium, photographing events to post on social media and creating content for our website and social media platforms. This is a 5-7 hour per week position. Start date: Sept 6th.

Uncommon Good- IMMEDIATE

- Media Internship | 2 positions | Hybrid | Intern will help maintain social media presence on facebook and instagram, particularly interaction with the 5Cs and 5C students on social media, website updates, assistance with general photography/videography at events, creation of promotional videos about Uncommon Good, and identification of grant/funding opportunities. Additionally, spotlight videos focusing on alum/volunteers are needed. Interns will teach media skills and literacy to students, update promotional materials, attend events to photograph and/or record, and possibly create a Tik Tok presence for Uncommon Good. 10-20 hours per week but flexible depending on events and student availability. *Most events are on evenings or weekends, availability during those times is required* Starts ASAP.

- 5C Volunteer Specialist Intern | 1 position | Hybrid | In need of a student intern to help support 5C volunteers with Uncommon Good.

Claremont After School Programs (CLASP)- IMMEDIATE

- CLASP Paid Student Coordinator | 1 position | Hybrid (mostly virtual) | In need of an intern to host a tutor site, place students/tutors in breakout rooms, and monitor the rooms for technical and homework assistance. Beginning ASAP.

- Tutors | TBD | Hybrid | Searching for in-person tutors for Mondays at 3:15pm-4:30pm and Wednesdays at 1:30pm-2:45pm.

Just San Bernardino
• **Media Internship | 3+ positions | Hybrid** | Interns will assist in creating social media graphics that explain the People's Plan for Economic Inclusion and implementation of the plan. They will help document events led by Community Based Organizations who make up the Just SB collaborative in the form of photos, video and audio. They may assist in drafting blogs and media advisories, help with CRM management for newsletters and other community outreach. Interns may be asked to join various coalitions and committees if needed. Spanish is preferred. 5-20 hrs per week. Start dates: Sept 5th or 12th, 2022.

**Frontline Observer**

• **Media Internship | 2 positions | Hybrid** | The Frontline Observer is a newly created news outlet that covers the voices of 'frontline' communities – people hit hardest by the climate crisis and environmental injustice. They are seeking media interns that are able to search and assemble together news stories and deliver them to audiences through various platforms and mediums, including web, social media and email. Job roles and responsibilities include: collecting, verifying and analyzing newsworthy information, writing and delivering news stories, contacting, interviewing and researching sources, developing photographs (when necessary) and producing infographics, and meeting with editor/publisher to discuss news assignments and responsibilities. The internship will run from September 12, 2022 to December 16, 2022. Spanish is preferred.

**Encuentros**

• **Student Leadership Position | 1-2 positions | In-person** | In need of a student to lead the group this year, this is a paid position.

**Pomona Economic Opportunity Center (PEOC)**

• **Media Internship | 1-2 positions | Virtual** | In need of media intern to help with flyers and social media *spanish required*.

**Latino/a Roundtable**

• **Media Internship | 1-2 positions | Hybrid** | Searching for media interns to assist with photography, social media, and possible film support.

**National Lawyers Guild**

• **Legal Observer | no max | TBD** | In need of volunteers to document law enforcement activity at collective actions.

• **Data Analyst | 1-2 positions | Virtual** | In need of volunteers to work with data from the Superior Court System.

• **Story Collector for Street Vendor Advocacy | 2 positions/as needed basis | In person** | In need of volunteers to interview street vendors in Santa Monica documenting violence and issues with police. Great for bilingual volunteers with transportation.

• **Media Internship | 1-2 positions | Virtual** | In need of volunteers with Canva
experience for making guides/information more exciting/presentable.

**Prison Library Project**
- **Book Collection Volunteer | 10 positions | In-person** | In need of volunteers to catalog and inventory books, read letters from prisoners, find and pull the books, and prepare shipments to the prisoners.

**Prototypes**
- **Programming Interns | groups of 3-4 students | Hybrid** | In need of volunteers to develop and implement class programming around topics such as mindfulness, relaxation, and arts *bilingual students needed*

**Huerta del Valle**
- **Remote Engagement at Educational Center | TBD | Virtual** | Data analysis, preparing marketing materials, media materials, grant writing, researching foundations and grants.
- **Farming at Ontario Garden | TBD | In-person** | In need of volunteers to assist with in-person farming at the Ontario site.

**Inland Empire Immigrant Youth Coalition (IEIYC)**
- **Outreach Volunteer | TBD | TBD** | In need of outreach volunteers for publicizing workshops and events.

**Home-y-made Meals**
- **Meal Prep Volunteer | No Max | In-person** | In need of groups to prepare, deliver, and serve homemade meals to people experiencing houselessness.

**ConductAbility**
- **Program Volunteers | 1-2 positions | In-person** | Desire students who have interest in working with young people with neuro-motor impairments.

**Child Youth and Family Collaborative (CYFC)**
- **Tutors/ Mentors | About 20 positions | In-person** | In need of tutors/mentors for foster youth. (we should specify)

**Pomona Public Library Foundation (PPFL) Homework Club**
- **Tutors | No Max | In-person** | In need of students for in-person K-8 tutoring.

For questions related to internships and partner connections please contact ari_wood@pitzer.edu.

### FUNDING AND RESOURCES

- **Community Engagement Transportation Funds | Fall Deadline |**
  - Wednesday, December 14th, 2022 (Students)
    - The CEC has transportation funds allocated for students doing community engagement-related travel either for a course or on their own. Students are allotted $100 each semester. Requests are accepted
on a rolling basis and are due no later than two weeks after the end of each semester.

- **Community Engagement Clearance/Livescan/TB Funds** | Fall Deadline | Wednesday, December 14th, 2022 (Students)
  - The CEC has clearance funds allocated for students doing community engagement-related travel either for a course or on their own. Requests are accepted on a rolling basis and are due no later than two weeks after the end of each semester.

- **Project Funding Request** | Fall Deadline | Wednesday, December 14th, 2022 (Students/Faculty/Community Partners)
  - Applicants may request funds for speakers, materials, event co-sponsorships and conference-related expenses. Funds will be accessible through reimbursement and direct payments to vendors unless otherwise requested. Max Request of $150

- **Mutual Aid Requests** | Fall Deadline | Wednesday, December 14th, 2022 (Students/Faculty/Community Partners)
  - Applicants may request to use these funds for meeting immediate survival needs, community organizing and education, direct action, and more. Funds will be sent in the form of a Visa gift card unless otherwise requested. Non-monetary requests are also encouraged and we will make every possible effort to provide support.

For any questions related to funding and awards please contact jackie_contreras@pitzer.edu.

**CEC STAFF SPOTLIGHT**

We would like to introduce you to our spooktastic Operations Manager, Jack Contreras!

Jack has been part of the CEC for 5 years but began her Pitzer journey in the Pitstop! Jack is the administrative support for the CEC office and programming. From financial and web support to event planning, there's not much she doesn't do!

**What do you do at the CEC?**

I wear many hats in the CEC. I am our financial wizard, responsible for all things related to finance and budgets, I create content and update our website and social media
accounts, I assist CEC staff on matters related to student/faculty/community partner and staff support, plan and execute CEC events and support our pillars in whatever logistical support they may need. I do this all while keeping a warm and spooky presence in the CEC office, located in Scott Hall!

**What is your favorite part of your job?**
I love my CEC family. I’ve worked many places, and never have I felt the warmth, connection and joy that I do working with this phenomenal group of women (and pups).

**How do you practice self-care?**
I nap with my cat children and squishmellows or my favorite is taking a solo drive where I can sing and scream as loud as I want!

**What is your favorite smell and why?**
My favorite smells are fresh cut grass, roses, rain on cement and this vetiver incense that I burn constantly!

**What is your favorite Pitzer memory?**
Probably when I was accepted as a New Resource Student! I was utterly surprised by the whole CEC team, Dean of Faculty core, Admissions, and other fellow staff friends! Long story short I cried like a little baby!

**What’s one song you can’t help but dance to?**
Gonna Make You Sweat (Everybody Dance Now)--- 6 year old Jack went wild to this song

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For more information about the CEC please visit our website at [https://www.pitzer.edu/cec/](https://www.pitzer.edu/cec/) or follow us on IG @pitzercec.

**Community Engagement Center**
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