

## Kallick Community Service Award

APPLICATION DUE: Monday, November 16th, 2020

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<http://www.pitzer.edu/offices/cec>

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## Pitzer's Institutional Commitment to Service Statement

"Since its inception (and, in large part, as an inspiration for it), Pitzer College has been committed to fostering in its students a critical depth of understanding around the social and political implications of knowledge and action. Students who can skillfully engage in ethical projects of social change and political engagement (both locally and globally) and educators whose teaching and scholarship encompass both disciplinary rigor and applied benefits for our communities are primary goals of our school. All of these efforts positively enhance the College's mission to have "social responsibility and concern with the ethical implications of knowledge and action."

### DESCRIPTION

The Kallick Community Service Award is only available to currently registered Pitzer students who have actively participated in community service related activities during the 2019-2020 academic year. Length of service may vary depending on the type of community-based placement or internship/ site project; however, at minimum, each applicant must have personally contributed at least 100 hours of service on their social responsibility projects and these hours must be verifiable.

The student must have completed this service with a community-based agency. This includes clubs and student organizations as long as the student can establish a significant link to the off-campus community. Other factors that will influence granting the award include the breadth and depth of the service opportunity and must meet the Institutional Commitment to Service Statement (included below and again on the next page where you will paste your narrative).

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For the narrative portion of your application and for any quantitative measures possible, be sure to include all relevant responsibilities, tasks, and duties in this application. In addition, the position will be evaluated on the extent to which it provides the student with valuable life and career experiences.

**APPLICATION CRITERIA: THE DEADLINE FOR THIS APPLICATION IS November 16<sup>th</sup>, 2020 by 3PM PST**

**Application MUST meet the service hours requirement:** (Check off completed tasks)

**100 (or more) verified personal (meaning completed by the student who is applying for the award) service hours:** be sure to state the length of service (over a semester/year, etc.)

**Project Narrative (description/ quantified data):** Answer all required questions on this application demonstrating alignment with the Institutional Commitment to Service Statement

**One Letter of Recommendation from a faculty member or community partner**

**If you are awarded the Kallick Community Service Award you will need to complete the following by Monday, November 23<sup>rd</sup>, 2020:**

**W9 form and thank you letter to Deborah Kallick (donor)** which must be submitted before funds can be disbursed and no later than November 23<sup>rd</sup>, 2020. Be sure to include some information about your project your in the letter - the donor really enjoys hearing what social responsibility projects on which you are working.

The Kallick Award will be disbursed to approved student projects (\$500 each as a stipend) once final receipt of the donor thank you letter addressed to Ms. Deborah Kallick (the donor of the Kallick Community Service Award) is sent to jackie\_contreras@pitzer.edu.

You will be notified of your award status by Thursday November 19<sup>th</sup>, 2020- please remember, your completed W9 form and thank you letters MUST be received by November 23<sup>rd</sup>, 2020- before your award will be disbursed.

Approval of student projects will be determined by the CEC Steering Committee (made up of students, faculty, staff, alumni, and community partners). **Previous applicants are welcome to apply again though preference will be given to first time applicants.**

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**PERSONAL INFORMATION**

**Name** \_\_\_\_\_ **Student ID#** \_\_\_\_\_

**Major** \_\_\_\_\_ **Year in school service occurred:** First Year Second Year Third Year Senior

**Current Telephone** \_\_\_\_\_ **Current E-mail** \_\_\_\_\_

**Current Address** \_\_\_\_\_

**Permanent Home Address (street, city, state, zip)**

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**Permanent Telephone \_\_\_\_\_ Email (while abroad) \_\_\_\_\_**

**Names and contact information for at least two references (as a minimum requirement, please include one faculty and one community-based reference):**

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## **PROJECT DESCRIPTION**

### ***Instructions for Completing Project Description Narrative (please send as PDF):***

Please describe your project in detail, the connection of the project to the larger Institutional Commitment to Service Statement, and the impact of this service with and within the community.

Indicate in the project description field in narrative format and the associated quantitative measures all of the information on your project including but not limited to:

- Who from Pitzer participates in the service (students, faculty, staff, alumni, etc.);
- Who benefits from the service;
- Detailed evidence, including quantification, and description of the project's benefits to the population served;
  - Which practices in your project or support from Pitzer faculty/staff/clubs were found particularly helpful or effective;
  - Indication of whether student participation was during regular academic sessions or during summer or other breaks or as part of curricula or extra-curricular activities (indicate frequency of service);
  - Collaborations with community agencies;
  - Whether the project was supported by Federal Work-Study, CNCS programs, or other government programs;
  - Clear connection to the Institutional Commitment to Service Statement (see below)

**You are welcome to email [triciam@pitzer.edu](mailto:triciam@pitzer.edu) with questions about developing a strong proposal. This is the primary focus of your application and our committee reads these thoroughly. You should pay attention to detail and polish on your narrative in addition to the quality and careful consideration of your service work.**

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**QUESTIONNAIRE** \*When answering the following questions please indicate whether or not this was over the course of a year or in which semester.

Number of MY estimated hours on this project	
Number of OTHER students combined estimated hours on this project (related to my work)	
Total number of participating students	
Number of students were involved because of a class-based internship	
Number of students were involved because of work study	
Number of participating faculty and staff	
Number of estimated faculty and staff hours served	
Number of estimated faculty and staff hours served:	
Number of estimated individuals served:	
<p><b>Project Effectiveness</b></p> <p>The following questions are aimed to assist in CEC reporting for the Presidential Higher Education Community Service Honor Roll on behalf of Pitzer College. Your answers to these questions are appreciated - if any of these questions do not apply to your project, please indicate with "NA".</p>	
Economic Opportunity - Number of Meals Served	
Economic Opportunity - Number of Houses Built	
Economic Opportunity – Hours of Job Training and Support	
Education- Number of Students Mentored/Tutored	
Education- Number of Students Assisted in Undertaking Service	
Education- Number of Students Assisted in Undertaking Service	
Education- Number of Books Read	
Education- Number of Students Assisted in Undertaking Service	
Environment – Number of Community Gardens Built	

Environment - Number of Streams Monitored/Remediated	
Environment – Number of Bags of Garbage Collected	
Environment – Number of Cans and/or Bottles Recycled	
Health – Number of People Provided with Health Screenings	
Health-Nutrition/Healthy Lessons	
Other- Please provide quantified data and note there is 1000 character limit including spaces.	

**Economic Opportunity- Other- please provide quantified data:**

**Education- Other- please provide quantified data:**

**Environment- Other- please provide quantified data:**

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**Health- Other- please provide quantified data:**

**Other- please provide quantified data:**

**Community Agency & Hours Verification**

(Please state the name of your community agency and the name/contact information for your supervisor on site (to verify your hours)

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**Letter of Recommendation**

This application also requires a letter of recommendation from a faculty member or community partner who can attest to your service. This letter should be emailed directly to Jackie Contreras at [jackie\\_contreras@pitzer.edu](mailto:jackie_contreras@pitzer.edu). Please indicate your letter writer's name(s) here:

**Name of Letter Writer (INCLUDE EMAIL)**

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Community Partner

Faculty Member

Applications are due ELECTRONICALLY via email to [Jackie\\_contreras@pitzer.edu](mailto:Jackie_contreras@pitzer.edu)  
Hard copies will not be accepted.