May 2024

THE FACULTY FLYER

*A newsletter from your Dean of Faculty’s Office

UPCOMING IN ACADEMIC AFFAIRS

<table>
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<tr>
<th>EVENTS</th>
<th>DATES &amp; DEADLINES</th>
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<td><strong>Ecodocumentaries Film Screening</strong>&lt;br&gt;May 9, 2024 @ 5-7pm&lt;br&gt;The Redford Conservancy and Intercollegiate Media Studies, invite you to a zoom screening and Q&amp;A profiling of six, community-based ecodocumentaries. <a href="https://pitzer.zoom.us/j/81601414723">https://pitzer.zoom.us/j/81601414723</a></td>
<td><strong>Grades Due Date</strong>&lt;br&gt;May 16 (Thurs), grades for non-graduating students due by noon</td>
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<td><strong>Remaining Faculty Meetings</strong>&lt;br&gt;4:15 – 5:30 pm in McConnell Founders Room&lt;br&gt;May 8 – Faculty Meeting (11:30 am)</td>
<td><strong>SPRING and SUMMER 2024 ACADEMIC CALENDAR</strong>&lt;br&gt;The 2023-2024 academic calendar is available on the Registrar’s website. Key remaining dates include:</td>
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<td><strong>Board of Trustees Meetings</strong>&lt;br&gt;Thursday, Friday, May 9-10&lt;br&gt;(see the [Board of Trustees] webpage)</td>
<td>May 6-10, final examinations&lt;br&gt;May 11 (Sat), commencement&lt;br&gt;May 16 (Thurs), grades for non-graduating students due by noon&lt;br&gt;May 20 (Mon), First day of Summer classes&lt;br&gt;June 14, Last day to drop a class with no recorded grade, last day to opt for Pass/No credit grading&lt;br&gt;June 30, Last day to withdraw from a class (grade recorded as “W”)&lt;br&gt;June 28, Last day of classes&lt;br&gt;July 3, at noon, Grades due to Registrar</td>
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<td><strong>Remaining Faculty &amp; College Council Meetings</strong>&lt;br&gt;4:15 – 5:30 pm in McConnell Founders Room&lt;br&gt;May 8 – Faculty Meeting (lunch)</td>
<td><strong>Pitzer College Summer Session</strong>&lt;br&gt;Registration open March 18 - April 24&lt;br&gt;Late registration with an accompanying late fee is available April 25 through May 10&lt;br&gt;To see course offerings and information about Summer Session, please see the relevant web pages:</td>
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<td><strong>2024 Commencement</strong>&lt;br&gt;May 11, 2024 at 10:00 am&lt;br&gt;(see the [Commencement] webpage)</td>
<td>[Course Schedule]&lt;br&gt;[Registration information]&lt;br&gt;[Academic Calendar for Summer Session]</td>
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<td><strong>2024 Senior Thesis Exhibition: haven</strong>&lt;br&gt;April 26 – May 11, 2024&lt;br&gt;(see the [Gallery Exhibition] webpage)</td>
<td><strong>Peter and Gloria Gold Professorship Call</strong>&lt;br&gt;The Dean of Faculty is seeking nominations for the 2024-2029 Peter and Gloria Gold Professorship, which recognizes significant contributions in teaching, scholarship, and service at Pitzer College. Eligible candidate must be full-time Professors with over 15 years of experience at Pitzer and intend to continue full-time for the appointment’s duration. Nominations, including self-nominations, should present detailed justifications and the nominee’s CV to [<a href="mailto:dean_faculty@pitzer.edu">dean_faculty@pitzer.edu</a>] by May 6, 2024.</td>
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## REMINDERS

**Course Evaluations Distribution Notice**
Provided that you have submitted final grades on time (Thursday, May 16 at noon), you can expect to receive online course evaluations at your Pitzer email address no later than May 30, 2024.

**Course Syllabi**
Please email copies of your current syllabi for the Spring 2024 and Summer 2024 semester to syllabus@pitzer.edu These syllabi serve to help students preview courses they might consider taking in the future. The Sakai site for syllabi also helps us keep a record for students who need to access their past syllabi when they are applying to or already enrolled in graduate school.

**Commencement Policy**
The FEC approved a Commencement Participation Policy for the May 11, 2024 ceremony. This policy has already been distributed to students and faculty, although it also can be found on the Dean of Faculty website.

## OTHER NEWS

**Sakai to Canvas Migration**
The Pitzer Canvas Team is excited to continue to assist faculty to move their classes from Sakai to Canvas. There are many training opportunities, workshops, and one-on-one sessions available, including a migration tool called Sakai2Canvas that can be used to move all course materials at one time. Please email Steve Anderson and Nick Webster at canvas@pitzer.edu with questions or to begin the migration process.

**Faculty Searches**
Next academic year, Pitzer College will hold searches for Tenure-Track Assistant Professor positions in different field groups including Modern Languages, Literatures, and Cultures, Political Studies, Psychology, and Gender and Feminist Studies. We hope that you have an opportunity to attend campus visit events when they are held in Fall 2024 and Spring 2025.

**Fiscal Year End**
To ensure an efficient fiscal year closing for year-end 2024 please be sure to submit your receipts for reimbursement and honorarium requests no later than Monday June 17th. Here is the payment request link: Payment Request Form
If you have any questions regarding allowable spending or your remaining balance in your budget, please email dofbudgets@pitzer.edu.

## RECENT MESSAGES TO THE FACULTY

**Message from President Strom C. Thacker and Board Chair Donald P. Gould**
Email to the Faculty on May 3, 2024
(see the Messages from the President webpage)

**Special Call for Courses**
Email to the Faculty on April 11, 2024
(see the Messages from the Dean webpage)

**Course Evaluations Spring 2024**
Email to the Faculty on March 20, 2024
(see the Messages from the Dean webpage)