

# STUDENT APPLICATION COVER SHEET FOR RESEARCH AND AWARDS FUNDS

Name: \_\_\_\_\_

Year in College: FR SO JR SR

Box Number \_\_\_\_\_ Extension \_\_\_\_\_

Major: \_\_\_\_\_

Type of Project: \_\_\_\_\_ Senior Thesis

Faculty Sponsor: \_\_\_\_\_

\_\_\_\_\_ Independent Study

Amount Requested: \_\_\_\_\_

Have you received R&A Funds previously? \_\_\_\_\_

On a separate sheet, please attach the following:

- I. Concise statement of the goal or purpose of your project, along with a brief description of your project. It is important to make a clear and logical presentation of your methods and goals.
- II. Budget, itemizing **all costs** of the project. Please indicate which items are funded from other sources, e.g., Joint Science Senior Thesis Funds, personal funds, etc. **NOTE TO ART STUDENTS:** It is the committee's policy NOT to fund refreshments for art shows. However, if you anticipate this expense, it should be included in your overall budget.
- III. Faculty Sponsor's letter.
- IV. **Human Subjects:** If your project involves research with human subjects, you will need to submit an application for approval of your research protocol to the Pitzer College Institutional Review Board (IRB). The application for IRB review and instructions for submission may be found at [www.pitzer.edu/irb/](http://www.pitzer.edu/irb/) Before an award can be made, a copy of the IRB approval letter must be submitted to the Office of the Dean of Faculty. For questions about whether your project requires IRB approval, contact the IRB at [irb@sakai.claremont.edu](mailto:irb@sakai.claremont.edu)
- V. **Test Animals.** If you are planning on using any non-human animals in your research (excluding fruit flies), you must submit an application to the JSD Institutional Animal Care and Use Committee (IACUC) and receive approval from the IACUC before beginning your research. Before an award can be made, a copy of the IACUC approval letter must be submitted to the Office of the Dean of Faculty. For information see <http://www.jsd.claremont.edu/Students/IACUC05.doc>

Return this cover sheet along with attachments to Sandy Hamilton in the Dean of Faculty's Office, Fletcher 212 on or before deadline stated in call for proposals.