

FOOTNOTE & ENDNOTE DOCUMENTATION*

The Chicago Style of documentation involves footnotes or endnotes and is primarily used for history classes.

TEXT

Insert the footnote or endnote number at the end of the sentence. (To add a footnote or endnote in Microsoft Word, click on “Insert,” “Reference,” and “Footnote.”)

In the mid-1970s, a new body within the IRA called the Civil Administration, or Administrative IRA, began to provide an alternative police service for Catholic areas.⁴

FOOTNOTE OR ENDNOTE

Footnotes are located at the bottom of the page on which the reference number appears.

Endnotes are located at the very end of the paper. The number of the footnote or endnote should correspond to the reference number in the text.

⁴ Ed Moloney, *A Secret History of the IRA* (New York: W. W. Norton, 2002), 152-3.

Indent the first line. Do not indent subsequent lines.

What to do when . . .

1) You are citing a text that you've already cited earlier in the paper: Give only the author's last name, followed by a comma and the page or pages cited.

⁵ Moloney, 208.

2) You have more than one text by the same author: Use the full citation in the first footnote/endnote. In subsequent citations, include a shortened form of the title.

⁶ Butler, *Gender Trouble*, 135.

⁷ Butler, *Bodies that Matter*, 214.

BIBLIOGRAPHY

Every book cited in a footnote or endnote should also be included in a bibliography at the end of the paper. Alphabetize the bibliography according to the first word in each reference.

Moloney, Ed. *A Secret History of the IRA*. New York: W. W. Norton, 2002.

- *Indent every line except the first.*
- *For four or more authors, use “et al.” Ex.: Das, Veena et al., *Violence and Subjectivity**
- *If the author is unknown, start with the title.*

Examples for specific cases of footnotes/endnotes and bibliographical entries are on the back. See also <http://www.dianahacker.com/resdoc/history/footnotes.html> or *A Writer's Reference*, by Diana Hacker, Pp. 427-443.

Edited volume

⁶ Jon Meacham, ed., *Voices in Our Blood: America's Best on the Civil Rights Movement* (New York: Random House, 2001), 312.

Meacham, Jon, ed. *Voices in Our Blood: America's Best on the Civil Rights Movement*. New York: Random House, 2001.

Chapter in an edited volume

⁷ Ted Poston, *A First Draft of History*, ed. Kathleen A. Hauke (Athens: University of Georgia Press, 2000), 46.

Poston, Ted. *A First Draft of History*. Edited by Kathleen A. Hauke. Athens: University of Georgia Press, 2000.

Article in a journal

¹⁸ Jonathon Zimmerman. "Ethnicity and the History Wars in the 1920s." *Journal of American History* 87, no. 1 (2000): 101.

Zimmerman, Jonathon. "Ethnicity and the History Wars in the 1920s." *Journal of American History* 87, no. 1 (2000): 92-111.

Article in a magazine

¹⁹ Joy Williams, "One Acre," *Harper's*. February 2001, 62.

Williams, Joy. "One Acre." *Harper's*. February 2001. 59-65.

Article in a newspaper

²⁰ Dan Barry, "A Mill Closes, and a Hamlet Fades to Black," *New York Times*, 16 February 2001, sec. A.

Barry, Dan. "A Mill Closes, and a Hamlet Fades to Black." *New York Times*, 16 February 2001, sec. A.

Website (Note: The first date is the date of publication. The second date is the date of access.)

²³ Kevin Rayburn, *The 1920s*, 9 April 2000, <<http://www.louisville.edu/~kprayb01/1920s.html>> (6 March 2001).

Rayburn, Kevin. *The 1920s*. 9 April 2000. <<http://www.louisville.edu/~kprayb01/1920s.html>> (6 March 2001).

Document from a website (Note: If author is unknown, start with the title instead.)

²⁴ Sheila Connor, "Historical Background." *Garden and Forest*. Library of Congress. 23 December 1999. <<http://lcweb.loc.gov/preserv/prd/gardfor/historygf.html>> (20 January 2001).

Connor, Sheila. "Historical Background." *Garden and Forest*. Library of Congress. 23 December 1999. <<http://lcweb.loc.gov/preserv/prd/gardfor/historygf.html>> (20 January 2001).

*Information taken from Hacker, Diana. *Research and Documentation in the Electronic Age*. 3rd ed. Boston: Bedford/St. Martin's, 2003. 209-32.