

Using PitPass

Pitpass is our web based password management utility that allows you to either change your password or generate a new password for accessing your network space, Pitzer email, portal and Sakai.

It is important that you complete the “set up user account security questions” as soon as possible or you will not be able to generate a new password when your current one stops working.

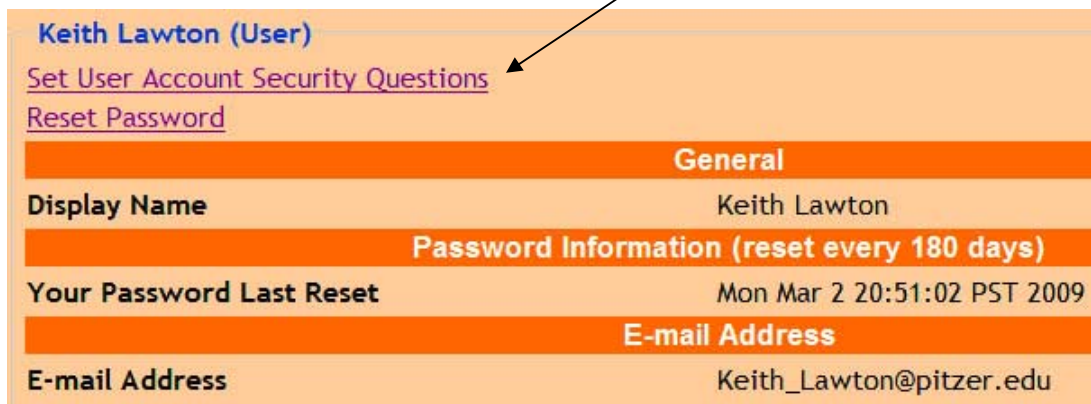
Follow the steps described below to set up the security questions.

1. Go to <http://www.pitzer.edu/pitpass> and log in using your Pitzer network account. Contact Pitzer IT at help@pitzer.edu or (909) 607-3065 if you have trouble logging in.



The screenshot shows the Pitzer Self-Service Password Management login page. At the top is the Pitzer College logo, which includes a tree icon and the text "PITZER COLLEGE" and "A MEMBER OF THE CLAREMONT COLLEGES". Below the logo is the title "Pitzer Self-Service Password Management". The login form consists of two input fields: "Username" and "Password". Below these fields are two buttons: "Login" and "Forgot Password".

2. Once you have logged in, click **Set User Account Security Questions** link to continue.



The screenshot shows the user account management page for Keith Lawton. At the top, it says "Keith Lawton (User)". Below this are two links: "Set User Account Security Questions" and "Reset Password". An arrow points to the "Set User Account Security Questions" link. Below the links are three sections: "General", "Password Information (reset every 180 days)", and "E-mail Address".

General	
Display Name	Keith Lawton
Password Information (reset every 180 days)	
Your Password Last Reset	Mon Mar 2 20:51:02 PST 2009
E-mail Address	
E-mail Address	Keith_Lawton@pitzer.edu

3. Provide answers to all three questions and click **Submit** when you finish.

Self-Service Password Management

Should you forget your password, you can answer these questions to reset your own password.

Answers to all questions are required.

Birth City

Mother's Maiden Name

Favorite Color

4. Click **Return to Profile** when you get a confirmation page.

5. Click **Reset Password** link to change your password.

Keith Lawton (User)

[Set User Account Security Questions](#)

[Reset Password](#)

General	
Display Name	Keith Lawton
Password Information (reset every 180 days)	
Your Password Last Reset	Mon Mar 2 20:51:02 PST 2009
E-mail Address	
E-mail Address	Keith_Lawton@pitzer.edu

6. Click **Logout** when you finish.

If your password stops working and you need to generate a new password in future, just enter your **username** and click **Forgot Password** at login screen.

Pitzer Self-Service Password Management

Username

Password