

VPN Setup and Accessing Network Drive Remotely (XP)

1. Install VPN software from CD

Run the 'AnyConnect-win-2.5.3046-pre-deploy-k9' file

Follow the prompts and hit Next/Accept all defaults.

2. Setup VPN Software

Go to Start button > All Programs > Cisco > Cisco AnyConnect VPN Client



Under 'Connect to:' enter **public.vpn.claremont.edu**



Choose Pitzer from Group: drop down menu

Enter your Pitzer username and password

Hit Accept and Yes for any windows that follow.



The Cisco AnyConnect icon will appear in the system tray

You can right click on it to disconnect.

3. Connect to Network Drive

Open **My Computer** from the desktop.

Select **My network** place on the left.



Click **“Add a network place”**.



Click **“Next”** at the popup window

Select **“Choose another network location”** and click **“Next”** to continue.



Enter one of the following addresses below and click “Next” to continue.

Type the address of the Web site, FTP site, or network location that this shortcut will open.

Internet or network address:

[View some examples.](#)

- Staff H: drive - [\\pzsanborn.pitzer.edu\users\yourusername](http://pzsanborn.pitzer.edu/users/yourusername)
- Faculty H: drive - [\\pzacad.pitzer.edu/faculty/yourusername](http://pzacad.pitzer.edu/faculty/yourusername)
- Faculty general share G: drive - [\\pzacad.pitzer.edu/general-classes](http://pzacad.pitzer.edu/general-classes)
- Staff general share G: drive - [\\pzadmin.pitzer.edu/generalshare](http://pzadmin.pitzer.edu/generalshare)
- Staff and Faculty department shares S: drive – [\\pzsanborn.pitzer.edu](http://pzsanborn.pitzer.edu) then select your department share folder.

If you are prompted with a login window, enter [pitzer.edu\yourusername](http://pitzer.edu/yourusername) in this format:

Connect to pzacad.pitzer.edu

Connecting to pzacad.pitzer.edu

User name: pitzer.edu\joannez

Password:

Remember my password

OK Cancel

Enter a **name** for this new network location and click “Next” to continue.

Create a name for this shortcut that will help you easily identify this network place:

<http://pzacad.pitzer.edu/yourusername>.

Type a name for this network place:

Click “**Finish**” to complete the process.

A window now opens to display your network drive files and folders.