



In response to the increased rate of reported rapes and sexual assaults on campuses in California, Assembly Bill 3098 was passed in 1990. This bill requires colleges and universities to maintain a policy that provides information, support, and treatment to victims of sexual assault on their campuses.

Following is Pitzer's Sexual Assault policy, reviewed and approved by Faculty Executive Committee in 1992. If you have any questions regarding this policy, please contact the Dean of Faculty or the Director of Human Resources.

Pitzer College
Procedure for Responding to Sexual Assault Cases On-Campus

POLICY

It is the policy of Pitzer College to ensure, to the fullest extent possible, that any faculty or staff member who is the victim of sexual assault committed on the campus shall receive treatment, support, and information. Sexual assault includes both rape and gender-related physical assault. Rape is defined as sexual contact in which there is penetration of a bodily orifice by an object (usually, but not necessarily, a penis) in the absence of mutual consent. Gender-related physical assault is defined as sexual or gender-related physical violence in which no penetration occurs.

Pitzer College will not tolerate sexual assault, whether directed at males or females or whether committed by a stranger or an acquaintance. We have an obligation to address the needs of the sexual assault victim and to protect the rights of the alleged perpetrator, as well as a responsibility to protect the other members of the campus community from potential sexual assaults. Referrals for treatment will be made and ongoing support will be offered to victims. To protect the privacy of the alleged victim and the rights of the alleged perpetrator, confidentiality regarding the name of the alleged victim and alleged perpetrator will be maintained.

Pitzer College will make the college community aware of any rapes or other alleged sexual assaults by strangers on campus, without naming the alleged victim of the assault, and will judge the need of reporting alleged acquaintance rapes to the community on a case-by-case basis. We are legally obligated to report to the federal government the number of sexual assaults that occur on campus each year. In the case of a stranger rape, the location of the incident will be made known in order to determine if the area itself is hazardous and needs attention by Physical Plant or increased security patrols. If, for reasons of safety, the campus community is to be notified of the occurrences of the assault, the victim will be informed prior to such notification. Members of the Pitzer community will be notified of alleged assaults or rapes that occur on other Claremont Colleges campuses. The Dean of Students and the Director of Human Resources will be active in securing such information.

Steps to Follow in Responding to Notification of Sexual Assault Reported WITHIN 72 Hours

Step I. Arrange for Treatment

Because sexual assault may involve physical trauma and is a crime, the campus individual first notified of the sexual assault should strongly encourage the victim to seek treatment. There are several options for treatment:

Option I.

Pomona Valley Community Hospital Medical Center Emergency Room:

1798 North Garey Avenue
Pomona, CA 91767
(909) 865-9600

OR

San Antonio Hospital Emergency Room:

999 San Bernardino Road
Upland, CA 91786
(909) 920-4747

OR

Kaiser Hospital Emergency Room: (for employees enrolled in Kaiser medical plan)

9961 Sierra Avenue
Fontana, CA 92335
(909) 427-5521

Under this option, the victim should be informed that s/he will be examined and treated for any physical injury or sexually transmitted diseases at the hospital. The victim should also be informed that because this assault is a crime, the hospital has an obligation to inform the police and that the police will interview her/him at the hospital regarding the alleged assault. The victim should be told that s/he will have a choice as to whether to allow collection of evidence and whether to go forward with a prosecution.

If the victim is willing to go to the hospital, the campus individual first notified will assist with the arrangements for transportation. This individual, with the consent of the victim, will also contact or assist the victim in contacting the **Rape Crisis Hotline (909-626-4357)** to ask that a counselor meet the victim at the Medical Center/Hospital.

The victim who goes to a hospital will be informed that a friend may accompany her/him to the hospital. **If the victim is a male**, he will be advised not to shower or change clothes. He should bring a fresh change of clothes with him. If he has already changed clothes, he will be advised to put the clothes he was wearing at the time of the alleged assault in a bag and bring them to the hospital. **If the victim is a female**, she will be advised not to shower, douche, or change clothes. She should bring a fresh change of clothes with her. If she has already changed clothes, she will be advised to put the clothes she was wearing at the time of the alleged assault in a bag and bring them to the hospital.

Option 2. Other Community Resources.

The victim may choose to contact Planned Parenthood which has health care providers who can test for sexually transmitted diseases or the victim may choose to see personal health care providers for this test. Eligible employees may wish to contact the employee assistance program, PacifiCare, which is available through the benefits program. The Director of Human Resources can assist in the contacts listed below if the victim requests assistance.

Planned Parenthood
1550 N. Garey Avenue
Pomona, CA 91767
(800) 576-5544

PacifiCare Behavioral Health
(For benefit-eligible
employees only.)
(800) 234-5465
www.liveandworkwell.com

Project SISTER
2001 N. Garey Avenue
Pomona, CA 91767
(909) 626-HELP (4357)

Step 2. Contact the College Representative

The victim or the campus individual first notified will contact the **Dean of Faculty**, the **Director of Human Resources**, or the Dean of Students (hereafter referred to as the College Representative.)

Dean of Faculty
Fletcher 204
(909) 621-8217

Director of Human Resources
McConnell 312
(909) 621-8254

Dean of Students
Scott 130
(909) 621-8241

One of these individuals will provide ongoing case management, either directly or as a consultant, depending on the wishes of the alleged victim. The College Representatives will serve as backups for each other. In the event the College Representatives cannot be reached, Campus Safety (909) 621-8170, or extension 7-2000 should be contacted.

Step 3. Notification of Others That an Assault Has Occurred.

The College Representative will notify the **President** and the **Director of Campus Safety** that a sexual assault has been reported. The name of the alleged victim of the assault and the name of the alleged perpetrator will not be released unless the release is essential to the health and safety of the individual assaulted and/or the case has been adjudicated. The President will make these determinations and is the only person who may authorize an exception to the rule of complete confidentiality regarding the name of the alleged victim and of the alleged perpetrator.

Step 4. Referral for Support

Verbal and written information about sources of support on campus and in the community will be provided to the victim directly by the College Representative or through the campus individual first notified of the assault. Referrals to the following will be included:

Project Sister Rape Crisis Hotline	(909) 626-HELP (4357)
Pomona Valley Hospital	(909) 865-9600
San Antonio Hospital	(909) 920-4747
Kaiser Hospital, Fontana	(909) 427-5521 (for employee-member only)

Step 5. Complaint Resolution

The College Representative will provide to the alleged victim and to the alleged assailant directly, or indirectly through the campus individual first notified, information about criminal prosecution, civil prosecution, the College's disciplinary process, and the availability of mediation for the victim and the alleged assailant if they are both College employees and/or students.

Step 6. Status of Disciplinary Hearings

The College Representative will provide to the alleged victim and to the alleged perpetrator information about the status of any disciplinary hearings connected with the assault, and the results of any such actions if the alleged perpetrator is a member of the college community.

Step 7. Follow-up

The College Representative, with the consent of the alleged victim, will provide on-going follow-up to the case, as soon as possible after the assault, regularly, and then on an as-needed basis, as long as the alleged victim is an employee of the College. The follow-up will consist of ensuring that the alleged victim has access to the support services needed. If the alleged victim wishes to remain anonymous, the College Representative will serve as a consultant to the campus individual first notified and that person will provide ongoing support as needed on a case-by-case basis.

Steps to Follow in Responding to Notification of Sexual Assault Reported AFTER 72 Hours

Step I.

The campus individual first notified, with the consent of the alleged victim, will notify or assist the victim in notifying the Rape Crisis Hotline (909) 626-4357 or one of the following organizations to arrange for a meeting between the victim and a counselor specifically trained in and sensitive to issues relating to sexual assault:

Project SISTER	(909) 626-HELP (4357)
PacifiCare Behavioral Health	(800) 234-5465 (If the victim is a benefits-eligible employee)

Step 2.

The campus individual first notified will report the occurrence of an alleged assault to the Director of Campus Security. The name of the victim of the alleged assault and the name of the alleged assailant will not be released unless the release is essential to the health and safety of the individual allegedly assaulted or that of other members of the campus community. The President of the College is the only person authorized to make an exception to the rule of complete confidentiality regarding the names of the alleged victim and the alleged assailant.

Step 3.

The campus individual first notified will contact the **Dean of Faculty** or the **Director of Human Resources**, or the **Dean of Students** (hereafter referred to as the College Representative.)

Dean of Faculty
Fletcher 204
(909) 621-8217

Director of Human Resources
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(909) 621-8254

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(909) 621-8241

The College Representatives will serve as backups for each other. The College Representative, either directly or acting as a consultant to the campus individual first notified, will assess the situation and make known the following referrals:

Rape Crisis Hotline
PacifiCare

(909) 626-HELP (4357)
(800) 234-5465 (If the victim is a benefits eligible employee)

Step 4.

The College Representative will provide information about the status of any disciplinary hearings connected with the alleged assault and the results of any such actions to the victim and the alleged perpetrator, if the latter is a member of the college community.

Step 5.

The College Representative will provide directly to the alleged victim and to the alleged perpetrator or indirectly through the campus individual first notified information about the criminal prosecution, civil prosecution, the College's disciplinary process, and the availability of mediation for the alleged victim and the alleged assailant if they are both College employees and/or students.

Step 6.

Other administrative notifications about the occurrence of an alleged assault will be made on a case-by-case basis.

Step 7.

With the consent of the alleged victim, the College Representative will provide follow-up on a case-by-case basis. If the victim wishes to remain anonymous, the College Representative will serve as a consultant to the campus individual first notified and that person will provide ongoing support as needed on a case-by-case basis.

Shelters for Battered Women/Children

House of Ruth Hotline, Claremont: (909) 988-5559

House of Ruth (L.A. County), Pomona: (909) 623-4364

House of Ruth (San Bernardino County), Montclair: (909) 621-3777

WINGS (Women In Need Growing Strong), West Covina: (626) 967-0658 • www.ywcawingws.org