

MARK CORTEZ

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OBJECTIVE

To obtain a position as a publicist within the Entertainment Industry

SUMMARY OF QUALIFICATIONS

Communication

- Report and edit travel section of the *Los Angeles Times*.
- Excellent line edit and rewrite skills in feature articles.
- Wrote hard news and feature stories about the San Gabriel Valley for the *Pasadena Star-News*.
- Covered city council and school board meetings, spot news and features for the *Claremont Courier* newspaper.
- Edited entertainment section of the *Collage* newspaper.
- Fluent in Spanish

Management

- Assign and edit weekly columns and major features for Travel Section of the *Los Angeles Times*.
- Supervise deadline schedule and monitor the AP.
- Collaborated with photographers and reporters to produce story packages.
- Engineered complete overhaul of editing process for the *Collage*. Edited and co-wrote newsroom stylebook.

Organization

- Coordinate a daily production that includes supervising a staff of 15 for the *Los Angeles Times*.
- Organize and prioritize multiple projects in a demanding environment.
- Spearheaded an annual travel show with over 200 vendors and 50,000 attendees.

EXPERIENCE

Assistant Travel Editor , <i>Los Angeles Times</i> , Los Angeles, CA	August 2006 - Present
Staff Editor , <i>Pasadena Star News</i> , Pasadena, CA	June 2004 - July 2006
Intern , <i>Los Angeles Times</i> , Los Angeles, CA	January 2004 - May 2004
Intern , <i>Claremont Courier</i> , Claremont, CA	September 2002 - December 2002
Staff Writer , <i>The Collage</i> , Claremont Colleges, Claremont, CA	Fall 2001, Spring 2002

COMPUTER SKILLS

PageMaker, QuarkXPress, Harris on-screen copy editing with Macintosh word processors and the ATEX and Dakota newsroom systems. Proficient with the Internet.

EDUCATION

Pitzer College, Member of the Claremont Colleges, Claremont, CA
Bachelor of Arts, English, May 2004

University of Granada, Granada, Spain
Studied Spanish and Latin American Studies, Spring 2003